



KRPS Conference and Trade Show Educational Session Proposal



**November 2-4, 2022
The Corbin Center
500 Arena Drive
Corbin, KY 40701**

Please fill-in, print or type information on the form completely. Information requested is important for session approval, CEU approval, planning, and the printed program.

These sessions are not intended to be a sales pitch.

1. Session Speaker(s) Name, Title, Agency, and Mailing Address & Phone Number:

(List exactly as it should appear in the printed program.)

Name: _____ Title: _____

Agency: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Title: _____

Agency: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

- 2. Session Title:** (Toss the line and hook me! Make the session sound fun or peek my interest! Title should be short and to the point. Entice delegates to your session. Be creative!)

- 3. Session Description:** (In 45 words or less, briefly describe the session. Write exactly what you would like to appear in the printed program. This paragraph should give the delegates an accurate picture of what the session will cover. Use a separate sheet if necessary.)

4. **Session Offering Preference (please mark your first choice and second choice):**

- _____ Wednesday (Nov 3rd), morning
- _____ Wednesday (Nov 3rd), afternoon
- _____ Thursday (Nov 4th), morning
- _____ Thursday (Nov 4th), afternoon
- _____ Friday (Nov 5th) morning

5. **Room set up:** _____ Tables with chairs
_____ Chairs only

6. **Target audience:** (From the following categories; choose all that apply: Administration, Aquatics, Athletics, Camp, Health and Wellness, Maintenance, Marketing, Outdoor, Programming, Student, Hot trends or Topics, and Therapeutic Recreation)

7. **Audio Visual Equipment Needs:** (screen, video projector, laptop supplied only upon request)

8. **Proposed session will last:** _____ Hour or _____ 2 hours

9. **Learning outcomes:** (Learning outcomes must be observable and measurable. Suggested verbs for writing outcomes include: count, define, describe, identify, list, outline, quote, read, recall, recognize, reproduce, state, write, discuss, name, give, estimate and summarize.)

10. **Instructions Methods:** (check all that apply): lecture case study handouts
 audience participation visual aids demonstration Other (please explain)

11. **Learner Assessment:** (Audience needs to demonstrate their attainment of learning the stated outcomes. State methods you will use to assess learning. Examples of assessment methods include: questions, oral tests, written exercise, demonstration, case study, discussions, list, recite, solve problem, construct, illustrate, or evaluate.)

12. **Please attach a current resume or curriculum vitae.**

Proposal Submitted by –

Name:

Phone: _____ Email: _____

Please return completed form to:

Kimberly Rice, Director of Parks,
Georgetown-Scott County Parks and Recreation
KRPS Past President, Conference Program Chair
(502) 542-2731 for questions
Email: krps.conference@gmail.com