

# Owensboro

## KENTUCKY



### **CITY OF OWENSBORO**

*Seeks qualified applicants for the following Full-time, Non-civil service position:*

## **PARKS & RECREATION FACILITIES SPECIALIST**

(Edge Ice Center)

Per assignment, professional position responsible for leading adults, children, and youth in various recreational and educational activities; assisting in supervising the facility(ies) and staff, to include opening and closing duties; assist in management of concession operations; planning, organizing, implementing, and/or assisting with programs and projects in all areas of recreation and/or the department; coordinating/assisting with media and marketing functions of the Edge Ice Center; performs maintenance on facilities, property, equipment, and grounds (including ice resurfacing and skate sharpening); performs other special projects and administrative functions. Will be expected to drive the Zamboni and perform manual labor tasks regularly.

Starting pay minimum \$14.0530/hr. Provided benefits include but are not limited to; health insurance, group life insurance, wellness program, and CERS retirement through Kentucky Retirement Systems. Paid time off includes; vacation, sick time, and holidays (for eligible employees).

### **QUALIFICATIONS (Required at time of application):**

Associates Degree or 2 years college in Recreation, Business, Social Sciences, or similar field; **OR** minimum 2 years work-related experience in government parks and recreation, recreational business/organization, or customer driven retail or restaurant establishment. Equivalent amount of education and/or experience is acceptable. Valid driver's license is required. Experience in Ice Rink operations, recreational facilities management or maintenance is *preferred*. Must obtain Adult and Child CPR/First Aid certification immediately after hire.

### **TO APPLY:**

To ensure consideration, applications must be received no later than Friday, **November 13, 2020**. Visit **[www.owensboro.org](http://www.owensboro.org)**. Click Employment Opportunities and the position link. First time users will need to create an account as instructed. If you have any questions or wish to confirm receipt of your application, call Elaine Timmel at (270) 687-8540 or toll-free (888) 616-8540 **prior to** application deadline. Hearing impaired, call TDD/Voice (270) 687-4459.

***The City of Owensboro is an Equal Employment Opportunity Employer. EEO/AA-M/F/V/D***

***ADA accommodations may be requested by calling (270) 687-8542.***