

Owensboro

KENTUCKY

CITY OF OWENSBORO

Seeks qualified applicants for the following Full-time, Non-civil service position:

PARKS & RECREATION FACILITIES SPECIALIST

(Edge Ice Center)

Per assignment, professional position responsible for leading adults, children, and youth in various recreational and educational activities; assisting in supervising the facility(ies) and staff, to include opening and closing duties; daily management of concession operations; planning, organizing, implementing, and/or assisting with programs and projects in all areas of recreation and/or the department; coordinating/assisting with media/marketing functions of the department; performs maintenance on facilities, property, equipment, and grounds (including ice resurfacing and skate sharpening); performs other special projects and administrative functions.

Starting pay minimum \$14.0530/hr. Provided benefits include but are not limited to; health insurance, group life insurance, wellness program, and CERS retirement through Kentucky Retirement Systems. Paid time off includes; vacation, sick time, and holidays (for eligible employees).

QUALIFICATIONS (Required at time of application):

Associates Degree or 2 years college in Recreation, Business, Social Sciences, or similar field; **OR** minimum 2 years work-related experience in government parks and recreation, recreational business/organization, or customer driven retail or restaurant establishment. Equivalent amount of education and/or experience is acceptable. Valid driver's license is required. Must obtain Adult and Child CPR/First Aid certification immediately after hire.

TO APPLY:

To ensure consideration, applications must be received no later than Tuesday, **January 7, 2020**. Visit www.owensboro.org. Click Employment Opportunities; click the position link and Apply; Create an Account, and follow the instructions. If you have any questions or wish to confirm receipt of your application, call Elaine Timmel at (270) 687-8540 or toll-free (888) 616-8540 **prior to** application deadline. Hearing impaired, call TDD/Voice (270) 687-4459.

*The City of Owensboro is an Equal Employment Opportunity Employer. EEO/AA-M/F/V/D
ADA accommodations may be requested by calling (270) 687-8542.*