

Owensboro

KENTUCKY

CITY OF OWENSBORO

Seeks qualified applicants for the following Full-time, Non-civil service position:

ASSISTANT RECREATION FACILITIES MANAGER

Management position responsible for Recreation Facilities, primarily Jack C. Fisher Park and Softball Complex. Primary essential functions include but are not limited to, scheduling, planning, coordinating, creating, directing, and implementing programs, events, leagues and tournaments. Supervises recreation programs, events, and activities for all ages; Budgets, markets, recruits, and staffs for programs, events, and facilities; Develops sponsorships and partnerships; Responds to the general public and participants to answer questions, resolve problems, and improve services.

Starting pay minimum \$42,948/yr. Provided benefits include but are not limited to; health insurance, group life insurance, wellness program, and CERS retirement through Kentucky Retirement Systems. Paid time off includes; vacation, sick time, and holidays (for eligible employees).

QUALIFICATIONS (Required at time of application):

- Bachelors Degree in Recreation or other job-related field; **OR**
- 1 yr. work-related experience in recreation field; **OR**
- 4 yrs. experience in Recreation
- Valid driver's license required

Equivalent amount of education and/or experience is acceptable.

Supervisory, Facility Management, Softball, Baseball and Volleyball league or tournament management experience, and experience working in recreation setting with children, teenagers, and adults preferred.

TO APPLY:

To ensure consideration, applications must be received no later than Friday, **June 14, 2019**. Visit www.owensboro.org, and click Employment Opportunities; click the position; Apply; Create an Account, and follow the instructions. If you have any questions or wish to confirm receipt of your application, call Elaine Timmel at (270) 687-8540 or toll-free (888) 616-8540 **prior to** application deadline. Hearing impaired, call TDD/Voice (270) 687-4459.

***The City of Owensboro is an Equal Employment Opportunity Employer. EEO/AA-M/F/V/D
ADA accommodations may be requested by calling (270) 687-8542.***