



KRPS Conference and Trade Show Educational Session Proposal



November 6-8, 2019
Lake Barkley State Resort Park, Cadiz, KY

Please fill-in, print or type information on the form completely. Information requested is important for session approval, CEU approval, planning, and the printed program.

These sessions are not intended to be a sales pitch.

1. Session Speaker(s) Name, Title, Agency, and Mailing Address & Phone Number:

(List exactly as it should appear in the printed program.)

Name: _____ Title: _____

Agency: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Name: _____ Title: _____

Agency: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

- 2. Session Title:** (Toss the line and hook me! Make the session sound fun or peek my interest! Title should be short and to the point. Entice delegates to your session. Be creative!)

- 3. Session Description:** (In 45 words or less, briefly describe the session. Write exactly what you would like to appear in the printed program. This paragraph should give the delegates an accurate picture of what the session will cover. Use a separate sheet if necessary.)

4. **Session Offering Preference (please mark your first choice and second choice):**

- _____ Wednesday (Nov 6th), morning
- _____ Wednesday (Nov 6th), afternoon
- _____ Thursday (Nov 7th), morning
- _____ Thursday (Nov 7th), afternoon
- _____ Friday (Nov 8th)morning

5. **Room set up:** _____ Tables with chairs
_____ Chairs only

6. **Target audience:** (From the following categories; choose all that apply: Administration, Aquatics, Athletics, Day Camp, Health and Wellness, Maintenance, Outdoor, Programming, Student, Hot trends or Topics, and Therapeutic Recreation)

7. **Audio Visual Equipment Needs:** (screen, video projector, laptop)

8. **Proposed session will last:** _____ Hour and 15 minutes _____ 2 hours, 30 minutes

9. **Learning outcomes:** (Learning outcomes must be observable and measureable. Suggested verbs for writing outcomes include: count, define, describe, identify, list, outline, quote, read, recall, recognize, reproduce, state, write, discuss, name, give, estimate and summarize.)

10. **Instructions Methods:** (check all that apply): lecture case study handouts
 audience participation visual aids demonstration Other (please explain)

11. **Learner Assessment:** (Audience needs to demonstrate their attainment of learning the stated outcomes. State methods you will use to assess learning. Examples of assessment methods include: questions, oral tests, written exercise, demonstration, case study, discussions, list, recite, solve problem, construct, illustrate, or evaluate.)

12. **Please attach a current resume or curriculum vitae.**

Proposal Submitted by –

Name:

Phone: _____ Email: _____

Please return completed form to:

Jason Weatherford, Assistant Director of Parks & Recreation, City of Somerset

KRPS President-Elect, Conference Program Chair

(606) 679-1860 for questions

Email: krpsession@gmail.com