

2019 Agency Awards

Why Submit?:

- Display how your agency is improving the quality of life in your community
- Earn your agency acknowledgement
- Demonstrate the caliber of your organization's work
- Showcase your organization's talents and dedication to the parks and recreation profession
- Increase marketability and media access
- Receive recognition in the parks and recreation profession



What is the judging process?

The agency & professional submissions will be judged by parks and recreation professionals from around Kentucky. Agency awards include: Facility, Program, Department, Communication and State Park Awards. Professional awards include: Fellow, Special Citation, Young Professional, Outstanding College/University Senior, Support, Professional of the Year, Hall of Fame,

David Lose Partnership and Outstanding Public Official. Presidential Citation Award also given and is only nominated by KRPS president and approved by the awards committee. The awards committee consists of a representative from each district in the state of Kentucky. The top scorer in each KRPS class size if applicable will receive an award. Ties will be broken by the awards committee. Notifications to award winners will be made no later than two weeks before conference.

All entries will receive a summary of the judging sheet and comments after conference is held.

Rules of Submission:

- Nomination packets (cover sheet, awards submission information and supporting documents) must be submitted by a current KRPS member or staff of an agency with an organization membership
- Agency awards may only be submitted in one category
- Winning submissions are not permitted to be entered two years in a row
- The awards committee reserves the right to reassign applications to the most appropriate category
- Submission of nomination packets grants KRPS permission to use any and all portion of the nomination packet, including photos videos, on the website and in marketing materials
- All nomination packets must be typed and submitted in the order of cover sheet, submission information, supporting documents
- Nomination packet must be submitted by submission deadline of September 18, 2019 at 11:59pm EST for consideration to:
krpsawards@gmail.com (*Email submissions will receive confirmation when received) OR mailed (8 copies) to:

Shelby County Parks
717 Burks Branch Road
Shelbyville, KY 40065

2019 Agency Awards



Agency Awards:

Outstanding Department Award

- To recognize each year a recreation department or agency (federal, state, local, university, private, or church) who has demonstrated outstanding contributions in leisure services in the below class sizes
- Any or all section of the parks and recreation having shown innovative programs and demonstrated outstanding achievement in one or more areas.
- Inclusive of all facets of parks and recreation programs
- Consideration of community size and resources shall be factored into the judging of this award
- Must be a member in good standing of the **Kentucky Recreation & Park Society** for at least 2 years

Outstanding State Park Award

- To recognize each year a **Kentucky State Park** who has demonstrated outstanding contributions in leisure services in the below class sizes
- Any or all sections of the parks and recreation having shown innovative programs and demonstrated outstanding achievement in one or more areas
- Inclusive of all facets of parks and recreation programs
- Consideration of community size and resources shall be factored into the judging of this award
- Must be a member in good standing of the **Kentucky Recreation & Park Society** no less than 2 years

CONTINUED ON NEXT PAGE

2019 Agency Awards



Agency Awards Continued:

Facility Award

- Nominator must be a member in good standing with the Kentucky Recreation & Park Society and no less than 2 years of membership
- One award may be given each year to an indoor or outdoor facility (federal, state, local, university, private, or church) that offers a unique enhancement to the quality of life in the field of recreation and leisure service within the community in the below class sizes

****One outstanding department , outstanding state park and facility award
will be given each year to a park and recreation department or agency in the following classes:**

Class I: 5 or less Full Time Employees

Class II: 6-10 Full Time Employees

Class III: 11-19 Full Time Employees

Class Iv: 20+ Full Time Employees

Outstanding Program Award

One or more outstanding program awards may be given annually for an outstanding program, activity, or event. Winners will be asked to present at the following years' conference.

Communication Award

- One or more awards may be given each year to a newspaper, magazine, radio, or television station
- To recognize outstanding articles, programs, and coverage in the field of parks and recreation

2019 Agency Awards



Agency Awards Submission Information:

- Agency awards include: facility, program, department, communication and state park awards
- Responses may not exceed 1,000 characters per criteria (see attached Agency Award Form to complete)
- Please complete each criteria, an incomplete or omitted response will be scored accordingly
- Supporting documents may be submitted with your nomination packet. There is a limit of twelve (12) individual supporting documents per submission, with at least six (6) of the supporting documents being pictures. Please submit professional or original images for best quality. Other supporting documents may include examples of PDF documents including flyers, posters, brochures, plans, calendars, or newspaper articles.



**2019 Kentucky Recreation and Parks Society Annual
Conference Award Cover Sheet**

Award Selection:

Check the award category for this nomination. Review all award criteria carefully.

- Communication Award
- Facility Award
- Outstanding Program
- Outstanding Department
- Outstanding State Park

Nominator Information:

Name:	Organization:		
Address:			
City:	State:		
Zip:	County:		
Phone:	Email:		
KRPS Member:	Yes	No	Years of Membership (if applicable):

Nominee's Information:

Name:	Organization:		
Address:			
City:	State:		
Zip:	County:		
Phone:	Email:		
KRPS Member :	Yes	No	Years of Membership (if applicable):

KRPS Class:

Please indicate the KRPS Class if nomination is for the Facility Award, Outstanding State Park, Outstanding Department, or the Outstanding Program Awards.

- Class I: 5 or less full-time employees
- Class II: 6-10 full-time employees

- Class III: 11-19 full-time employees
- Class IV: 20+ full-time employees

Submission:

All materials must be received by September 18, 2019 for consideration. *Nomination packet includes: cover sheet, submission information and supporting documents submitted in that order. Nominations should be submitted to krpsawards@gmail.com (*Email submissions will receive confirmation when received) OR mail 8 copies of the completed nomination packet to:

Shelby County Parks
717 Burks Branch Road
Shelbyville, KY 40065

Agency Award Form

Agency awards include: facility, program, department, communication and state park awards

- Responses may not exceed 1,000 characters per criteria (7 criteria total)
- Please complete each criteria, an incomplete or omitted response will be scored accordingly

1. **Primary Purpose:** Identify the need for project/program based on community surveys, resident/patron feedback, or agency mission.

2. **Goals & Objectives:** Clearly describe goals and objectives that are relevant to the stated primary purpose. Goals and objectives are specific and measurable.

3. **Evaluation:** Describe the intentional evaluation process and demonstrate how goals and objectives were met.

4. **Community Engagement/Volunteer Resources:** Identify methods to engage community and/or secure volunteer resources critical to the successful implementation and completion of the project/program/agency.

CONTINUED ON NEXT PAGE

5. ***Sponsors/Partners:*** Identify external organizations providing in-kind or cash contributions or partnerships to help with the project/program/agency. This can include sponsorships, grants and/or material donations.

6. ***Challenges and Creative Solutions:*** How were challenges planned for and overcome?
Describe the challenges of the project/program/agency and identify the creative solutions.

7. ***Overall Impact:*** Demonstrate the overall impact to the community, specifically how it improved quality of life.